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To All Members of this Parish Council

3<sup>rd</sup> October 2023

Dear Councillor,

You are summonsed to attend a meeting of the  
**Full Council on Monday 9<sup>th</sup> October 2023 at 7pm**  
**At Turreff Hall, Donnington**

### **AGENDA**

**23/10/91 Apologies:** To note the apologies of those unable to attend.

**23/10/92 Declaration of Interest:** To declare a personal or pecuniary interest in any item on the agenda.

**23/10/93 Public Session**

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

**23/10/94 Community Action Teams**

To receive a presentation from Telford & Wrekin Council regarding the work of, and options available, of having a Community Action Team/Enforcement Team and costs involved.

**23/10/95 Grant Applications**

To consider requests for a grant from this Parish Council by:

- a. Lawndale Community.
- b. Donnington Youth Club.

**23/10/96 Minutes:** To confirm the following Minutes of the Council and its Committees:

- a. Council Meeting 11<sup>th</sup> September 2023.
- b. Staff and Personnel Committee 2<sup>nd</sup> October 2023.

**23/10/97 Staff and Personnel Committee 2<sup>nd</sup> October 2023**

To ratify the recommendations made at the Staff and Personnel Committee meeting held on 2<sup>nd</sup> October 2023.

**23/10/98 Matters Arising from Minutes**

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

**23/10/99 Memorial gates Donnington recreation Ground**

To consider requesting a 99-year licence to maintain the Memorial gates on Donnington Recreation Ground.

**23/10/100 Snow Liaison Officer The Humbers**

To elect a snow liaison officer for The Humbers.

### **23/10/101 Library Book Fund**

To consider a request from Telford & Wrekin Council for an annual financial contribution of £6,000 toward the annual book and online resources budget.

### **23/10/102 D-Day 80<sup>th</sup> Anniversary Event**

To consider holding an event to commemorate the 80<sup>th</sup> Anniversary of D-Day possibly one weekend in June 2024.

### **23/10/103 Motorbike Antisocial Behaviour Prevention**

To request frame bollards to prevent motorbikes accessing the underpass at Donnington Wood Way.

### **23/10/104 Community Governance Review**

To consider suggestions for the forthcoming Parish and Town Council's consultation regarding Telford & Wrekin Council's Community Governance Review following recommendations made by the Boundary Review Committee in September 2023

### **23/10/105 Annual Governance and Accountability Return (AGAR) Conclusion of Audit 2022/2023**

To receive the external auditors report regarding this Councils AGAR for year ended 31<sup>st</sup> March 2023.

### **23/10/106 Policies**

To review and accept the following policies for this Parish Council:

- a. Data Protection Policy
- b. Disciplinary Policy
- c. Disciplinary Procedure
- d. Document Retention Policy
- e. Epidemics, Pandemics Policy

### **23/10/107 Agenda Items for the Next Council Meeting**

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

### **23/10/108 Date of next meeting**

To inform Councillors that the next Council meeting will be held on Monday 13<sup>th</sup> November 2023 at Turreff Hall, Donnington commencing at 7pm.



Ralph L Morgan  
Clerk to the Parish Council